

~~CONFIDENTIAL~~

~~S-E-C-R-E-T~~

~~MINUTES OF DEPUTY DIRECTOR (SUPPORT)~~

~~LUNCHEON MEETING~~

19 June 1957

25X1A

25X1A9a 1. Mr. Stewart explained in detail the purpose of Notice "Assignments to Positions in Grades GS-12 to GS-15." He requested that Mr. Chief of Personnel Assignment Division, be notified by the DD/S components of open positions identified by Career Services and that the Director of Personnel be notified of names of employees who are available for placement elsewhere in the Agency.

25X1A9a 2. Mr. explained some of the plans for the Agency's participation in Operation Alert 1957 at . He pointed out that this year participants will be engaged in constructive planning on Relocation problems at the Relocation site. Further written details and instructions for this Alert will be forthcoming from the Emergency Planning Officer. 25X1A6a

3. Colonel White announced that Mr. Houston will brief subsequent Staff Meetings on any IAC agenda and minutes of interest to DD/S components.

25X1A9a 4. Mr. mentioned that the Budget and Fiscal Officers of the Office of the Deputy Director (Plans) are reluctant to release 1957 allotted funds which might be in excess to their needs. This reluctance is occasioned by the fact that in prior years they did release funds in excess of known obligations which in some instances have now resulted in over-obligations which have not been adjusted by the Comptroller. Colonel White requested that the Comptroller collect all the information relative to the allotments and obligations for 1957 so that he may get together with the Comptroller, Chief of Budget Division and the Special Support Assistant to the Deputy Director (Support) not later than 24 June 1957 to pinpoint those allotted funds which may be recouped notwithstanding any reluctance on the part of an allottee to hold out any cushion for unanticipated obligations.

5. The meeting adjourned at 1400 hours.

~~S-E-C-R-E-T~~

~~CONFIDENTIAL~~